

MINUTES
of the Highways Advisory Committee
held on Monday 1st June 2026 at 6pm
at
Warminster Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Chairman	*	Cllr J Kirkwood (Broadway) Vice Chairman	AB
Cllr Cooper (Broadway)	*	Cllr Tuisinu (East)	A
Cllr Davis (East)	*	Len Turner (Advisor)	A
Cllr Hawker (West)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk), Sian Airey (Committee Clerk).

Unitary Councillors: None

Members of the press: One

Members of the public in attendance: None

Visiting Councilors: None

HC/26/001 Election of a committee Chairman for the municipal year 2026 - 2027
Members resolved to appoint Cllr Allensby as chair of the Highways Advisory Committee for the municipal year 2026 - 2027.

HC/26/002 Election of a committee Vice Chairman for the municipal year 2026 - 2027
Members resolved to appoint Cllr J Kirkwood as vice chair of the Highways Advisory Committee for the municipal year 2026-2027.

HC/26/003 Apologies for absence
Apologies for absence were received from Cllr Tuisinu and Len Turner.

Signed.....Date.....

- HC/26/004 **Declarations of Interest**
None
- HC/26/005 **Minutes**
HC/26/005.1 The minutes of the Highways Advisory Committee meeting, held on Monday 16th March 2026 were approved as a true record and signed by the chairman.

HC/26/005.2 Members noted that there were no matters arising from the minutes of the Highways Advisory Committee meeting held on Monday 16th March 2026.
- HC/26/006 **Chairman's Announcements**
There were no chairman's announcements.
- HC/26/007 **Questions**
There were no questions submitted by members to the Clerk before the meeting.
- HC/26/008 **Public Participation**
There was no public participation.
- HC/26/009 **Reports from Unitary Authority Members**
Cllr Hawker advised that LHFIG funding is still unconfirmed.
- HC/26/010 **Community Speedwatch Update**
Cllr Kirkwood was not present at this meeting to give an update on the Community Speedwatch.
- HC/26/011 **Matters Arising from the meeting of the Local Highway and Footway Improvement Group (LHFIG)**
HC/26/011.1 There have been no LHFIG meetings since the last HAC. The next meeting is due to be held on 18th June 2026.

HC/26/011.2 Any items which have previously been declined by LHFIG must not be re-submitted.
- HC/26/012 **Highway Improvement Form Requests**
HC/26/012.1 **Silver Street**
A member of the public has requested for a safe crossing (traffic lights or zebra) be installed at Silver Street.
Members resolved not to refer this to LHFIG due to the reduction in parking which will negatively impact businesses in Silver Street. It was noted that as the costs for installing a new crossing are estimated to be between £37,000 - £52,000, more than the entire LHFIG budet, it is deemed too expensive. Members expect the safety situation to improve once the town centre 20mph zone is in place.

HC/26/012.2 **Pound Street**

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A member of the public has requested a 20mph zone on Pound Street, between Broadway and West Parade Junction only. Pound Street has previously been declined a 20mph zone due to average speeds recorded on metro-count.

Members resolved to refer this back to Officers for clarification on the exact location of the previous metro-count. It was Agreed to proceed with a new metro-count if this part of Pound Street was not included in the last count.

HC/26/012.3 Sambourne Road

A member of the public has requested for the double yellow lines on Sambourne Road be extended past the Cricket Club entrance. This is to stop cars parking close to the Sambourne Gardens junction - obscuring visibility.

Members resolved to refer the request to LHFIG for the extension of yellow lines on Sambourne Road, to continue past the Cricket Club entrance.

HC/26/012.4 Deverill Road / Fore Street Junction

A member of the public has requested traffic-calming measures, safety improvements including speed limit reduction due to blind junction, poor visibility of zebra crossing and damaged road surface.

Members resolved to refer the request to LHFIG for “reduce speed now” signs in both directions on Deverill Road, and to revisit the resurfacing works on the junction with Fore Street.

HC/26/013 Issues arising from Neighbourhood Plan Consultation

Issue/Concern	Comment/Recommendation
Smallbrook Rd: <ol style="list-style-type: none"> 1. Reduce speed 2. Lots of Potholes 3. Close the road to traffic permanently (safer for pedestrians/cyclist) 	Potholes to be reported to Wiltshire Council. Closing the road permanently would negatively impact business in this area. Closure would need evidence of widespread public support.
Victoria Rd/Church St: <ol style="list-style-type: none"> 1. Jubilee Gardens has increased traffic into Victoria Rd/Church St 	Once these roads are connected this situation could improve.
Broxburn Rd/Thornhill Rd: <ol style="list-style-type: none"> 1. New chemist has worsened illegal parking 	Warminster Town Council to send a letter to the local Police requesting enforcement action.
Boreham Rd/Bishopstrow Crossroads: <ol style="list-style-type: none"> 1. By the mini roundabout: a very dangerous road 2. Traffic not adhering to 30mph limit along Boreham Rd. More signage needed. 	Signage is already in place.
High Street/Market Place: <ol style="list-style-type: none"> 1. Lots of requests for 20mph 	In process

Signed.....Date.....

<p>One- Way Systems proposed:</p> <ol style="list-style-type: none"> 1. Up Weymouth St and down Sambourne Rd 	<p>Yellow lines on Weymouth Street will improve this situation.</p>
<p>Resident Parking Permit Suggestions:</p> <ol style="list-style-type: none"> 1. Portway (to stop rail commuters and nursery staff parking) 2. Woodcock Rd 3. West St 	<p>Residents' permits schemes are run by Wiltshire Council. They require buy in from 50% of residents, public support usually drops once people find out how the schemes work. E.g. charges and no guaranteed parking.</p>
<p>Steps Crumbling:</p> <ol style="list-style-type: none"> 1. Willow Crescent to Smallbrook carpark 2. Prestbury Drive to Willow Crescent 	<p>Can be reported on MyWilts</p>
<p>Pavement Issues:</p> <ol style="list-style-type: none"> 1. Southleigh View (uneven pavements, forcing pedestrians onto road) 2. Boreham Rd turning left out of Prestbury Drive (uneven surface) 3. Imber Rd left-hand pavement from Boreham Rd to Lyons Seafood (uneven surface) 4. East Street Esso Garage exit and pavement (appalling if not in a car) 5. Smallbrook Rd to Chain Lane (road and pavement uneven, particularly bad around drain covers) 	<p>Can be reported on MyWilts</p>
<p>Parking Issues:</p> <ol style="list-style-type: none"> 1. Parking on Victoria Rd/West Street/Grovelands was already a problem for traffic before new development 2. St Johns Rd – cars protruding driveways on pavement 3. Gypsy Lane passing Ashwood Care Home – cannot use pavement and forced onto road 4. East St on left-hand side between garage and roundabout. Pavement uneven and parking in evening makes this pavement unpassable. 5. Sambourne Rd – directly between 2 speed bumps. Creates a lot of issues of waiting traffic especially at school drop-off times. 	<p>Noted.</p>
<p>Cycle Path Requests:</p> <ol style="list-style-type: none"> 1. Bugley Lane (Warminster 4 running into Corley 20) upgrade from bridleway to restricted byway and restore to correct width of 40 feet 2. Cycle path needed between Warminster and Westbury 	<p>Noted.</p>

Signed.....Date.....

HC/26/014 Communications
None

Meeting closed at 6.40pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 5th October 2026 at 6:00pm

(Change of date from meetings calendar)

DRAFT

Signed.....Date.....